

GOVERNMENT OF JAMMU AND KASHMIR
DIRECTORATE OF YOUTH SERVICES AND SPORTS
JAMMU/ SRINAGAR

Joint Director,
Youth Services & Sports,
Jammu/Kashmir.

No.: -Dir-YSS/Acty./ 4848-50

Date:- 18-07-2023

Subject: Student Internship Scheme-regarding.

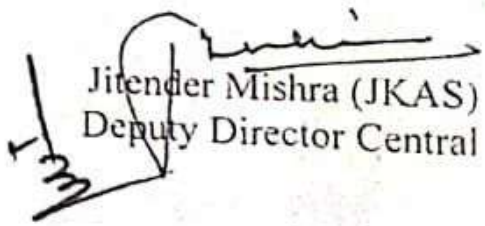
Ref: YSS-Adm/94/2023-02 YS&S; Dated: 20-06-2023

Sir,

Kindly refer to the subject under reference cited above. In this connection, I am directed to forward herewith the communication received from the Administrative Department regarding the subject cited above and request you to direct all the District Youth Services & Sports Officers under your Jurisdiction to give wide publicity to student internship scheme for the benefit of the students.

Besides, I/c website is also directed to upload all the information about the scheme on the official website of the Department for its publicity.

Yours faithfully,


Jitender Mishra (JKAS)
Deputy Director Central

Copy to:-

1. Secretary to Govt. Youth Services & Sports Department, Civil Secretariat Jammu/ Srinagar for information.
2. Office record file.

1. What is the proposal

This is a proposal for implementation of Student Police internship program for students at undergraduate/post-graduate levels in Police Stations. After completion of this internship program, students will get academic credits towards completion of their course. 2-4 credits are proposed to be granted per student in line with the University Grants Commission guidelines. 30 hours of work amounts to 1 credit, so 4 credits mean 120 hours of work spread over 30 days.

2. Implementing Agency

A pilot project to be implemented through National Service Scheme of Ministry of Youth Affairs and Sports, Government of India in collaboration with the Ministry of Home Affairs, Government of India. The programme will be open for all colleges/institutions recognised by the UGC and accredited by NAAC, irrespective of their enrolment with NSS. The concerned Regional Director of NSS/State Director NYKS will coordinate the programme in each state.

3. Background

3.1 Concept of Internship: This is a course requiring students to participate in a professional activity or work experience, or cooperative education activity with an entity external to the education institution, normally under the supervision of an expert of the given external entity. A key aspect of the internship is induction into actual work situations. Internships involve working with local industry, government or private organizations, business organizations, artists, crafts persons, and similar entities to provide opportunities for students to actively engage in on-site experiential learning.

Community engagement and service: Courses requiring students to participate in field-based learning/projects generally under the supervision of an expert of the given external entity. The curricular component of 'community engagement and service' will involve activities that would expose students to the socio-economic issues in society so that the theoretical learnings can be supplemented by actual life experiences to generate solutions to real-life problems.

3.2 UGC guidelines: Recently, the University Grants Commission has introduced a circular for earning a minimum of two credits to the students of Higher Education, who undertake

- internship and these credits will be part of the marks-sheet of the students.
(https://www.ugc.gov.in/pdfnews/7193743_FYUGP.pdf)
- 3.3 An innovative program to involve these volunteers in community policing and active citizenship is planned with Ministry of Home Affairs, Government of India.

4. Objective of Student Police Internship Program

The main objectives of the programme will be to improve the cognitive and people skills of the students and also to make the students acquainted about the major criminal laws and procedures, basics of criminal investigation, traffic management, law and order and general policing by deploying them as interns in the local police station through a systematic selection and training process.

5. Duration of Internship

Each volunteer will work for four hours per day for one month which will be a total of 120 hours of internship. This is a basic template which can be varied per need, i.e. the duration can be staggered over a period of time. The requirement that 120 hours be completed for 4 credits to accrue, will be maintained. The police station concerned will issue a circular before the beginning of the internship outlining the day-wise activities to be taken up by the interns.

6. Participating Colleges and Police Stations

Those police stations that wish to participate in the program would post the available internship slots on the YUVA portal of the Department of Youth Affairs, after registering on the portal. Colleges/Universities that agree to participate in the scheme, will need to register on the YUVA portal and accept the internship scheme. Only colleges/universities that are recognised by the University Grants Commission and who are accredited by NAAC (National Assessment and Accreditation Council) would be eligible to participate in the program. Thereafter students of these higher education institutions can apply for the slots posted by the police department.

7. Selection and Training

The students will be selected by a team consisting of the Programme officer of the college/institution/NYKS/NSS personnel and the officers of the local police authorities. The students who have a good academic record and have a background in the youth related

activities of their institutions will be preferred for the internship. The basic selection criteria for the students will be as under.

Selection Criteria for the Students applying for the Internship

- i. They must be regular students of the recognized Higher Education Institution of the State.
- ii. Experience of participation in youth activities like NSS/NCC/NYKS /NGO would be given 5% weightage.
- iii. For undergraduate students, only the students who have completed at least one years of a 3 year course or a 4 year UG course, will be eligible for the Internship Programme. For Postgraduate students, they must have completed one year of PG course to be eligible.
- iv. He/she must possess a good and moral character and a clean police record
- v. Fluent in reading and writing in local language
- vi. Should be willing and able to work in police station environment.
- vii. Should be willing and capable to participate in outdoor movement.
- viii. Should be able to commute regularly to the place of deployment on his own.
- ix. Should be medically and physically fit.
- x. The pool of applicants will be sorted by giving weightage to their marks (95%) and weightage to community service (5%) and shortlisted students will be called for the interview.

The selected students will be trained by the local police authorities of the concerned police station. They will be involved in the listed activities at para 9 by the officers selected from the Police station. In each police station, 4 to 5 students will be selected and deployed as interns every year.

8. Mode of deployment

Selected volunteers will be given a formal letter of internship signed by the appropriate authority of the state police department. They will report to the concerned police station and will have their attendance marked daily. Regular attendance sheet will be maintained along with a work diary which will be countersigned by the Inspector in charge or the Deputy Superintendent of police of the local area. The Programme Officer/ Programme Coordinator of the institution/ University will be the nodal officer for implementation of this programme.

Suggested activities:

The volunteers will be involved for the activities both indoor and outdoor, mutually agreed by the NSS / NYKS and State Police Departments. The activities include but are not limited to:

- a. Basics of criminal laws and procedures,
- b. Basics of criminal investigation,
- c. Traffic management,
- d. Law and order and general policing
- e. Substance abuse programs

10. Monitoring by SHO and District level Committee

The activity of these volunteers will be monitored by the police authorities and NSS programme officers. Their work, dealing with the community members, dealing with the local police, interaction with the general public will be considered to grade their efficiency or performance. The district-level committee for the student police Cadet programme will be the monitoring authority of this internship programme. The State/UT Government would constitute these district level Committees.

11. Certificate

After completion of 120 hours of the internship, the volunteer will be awarded a certificate of internship completion by the state police authority. This certificate will be useful to claim the credits in the academics in line with the circular of University grants commission.



Government of India
Ministry of Youth Affairs & Sports
Department of Youth Affairs

CERTIFICATE

This is to certify that Ms/Mr _____, Daughter / Son of Mr _____, a regular student of _____ College, in _____ District, _____ State, studying in _____ Semester, BA/BSc/B.Com, 202X has successfully completed the Student Police Summer Internship Program jointly organized by Department of Youth Affairs, Ministry of Youth Affairs & Sports and Ministry of Home Affairs, Government of India from _____ to _____ for 120 Hours and he was deployed at _____ Police Station.

His performance was satisfactory during the period.

Signatory
Deputy Superintendent of Police

Signatory
Programme Officer/Nodal officer of the
College/Institution